



Kennung	Hiwi - IO
Anzahl Stellen	2
Umfang	20 hours/month
Vergütung	BA/MA
Beginn	June 1, 2024
Bewerbungsfrist	06.05.2024

The International Office is responsible for the international affairs of the university. An international team advises and supports students in their projects abroad, supervises foreign students and manages partnerships, projects and funding programs with an international focus.

We are looking for two student assistants to support the planning, organization and implementation of the International Club events:

Student Assistants for the International Club in the International Office

Kontakt

Frau Soroor Saki
E-Mail: soroor.saki@fh-kiel.de

Your Tasks:

- Supporting international students at Kiel University of Applied Sciences in settling at Kiel University of Applied Sciences
- Planning and organising various events and our semester support programme with cultural and social events of the International Club
- Weekly office hours for enquiries from international students
- Administrative support of the International Office



Requirements:

- Intrinsic motivation and interest in contact with people from different cultures
- Very good organisational skills, reliability and independence
- Patience, understanding and empathy
- Very good knowledge of German and very good knowledge of English
- Careful, conscientious and structured way of working
- Team spirit, creativity
- Currently enrolled as a student at Kiel UAS

We offer:

A varied and exciting job with lots of new cultural experiences in a motivated team. The main place of work would be the campus of

**WELTOFFENE
HOCHSCHULEN
GEGEN FREMDEN-
FEINDLICHKEIT**



Kiel University of Applied Sciences in Dietrichsdorf. Excursions and events, possibly in Kiel and surrounding area.

We look forward to receiving applications by 06.05.2024 with a cover letter, short CV and overview of achievements to Ms. Soroor Saki (soroor.saki@fh-kiel.de).